



GOLD PACKAGE

PRE-EVENT

- *All wedding preparation starts on D-60*
- *Wedding consultation*
- *Assist in providing vendor references*
- *Vendor coordination*
- *Review of vendor contracts*
- *Assist in developing a floor plan*
- *Assist in budget calculation*
- *Organize vendor payments*
- *Rundown and event guide book arrangement*
- *2 times committee meetings*
- *Technical meeting*

EVENT

- *Event preparation*
- *Organize vendor installation (caterer and decorator)*
- *Full onsite assistance at Akad Nikah (6 personnel)*
- *Full onsite assistance at Wedding Reception (10 personnel)*
- *Bride and Groom Assistant*
- *Event Coordinator*
- *Food and Beverage Coordinator*
- *MC Coordinator*
- *Stage Manager*
- *Stopper*
- *Guest Checker*
- *VIP's Usher (up to 25 invitations)*

POST EVENT

- *Written event report*